

# Faithbridge Church

## Job Description

### Position Assignment:

- **Title:** AVL Specialist
- **Recruited By:** W&C Pastor
- **Department:** Worship & Communications
- **Accountability:** Production Director
- **Status:** Non-Exempt, Full Time Hourly, 40 hrs/wk

### Summary of Position:

The AVL Specialist focuses on designing and implementing systems and processes to help Faithbridge leverage technology to enhance ministry effectiveness. This role spans departments to provide AVL production solutions for the entire church.

### Purpose:

To provide high quality and excellent service, with the right heart attitude, offering audio and visual support to all ministries. In doing so the mission and vision of Faithbridge can be carried out at all times. To be a source of technical knowledge to improve and leverage current AVL production systems. Some project management leadership will be required.

### Essential Functions & Responsibilities:

- Assist with Sunday worship production.
- Provide technical advice and AVL support for various ministries throughout the week.
- Participate in Audio, Video & Lighting production project design and implementation of current and future media needs.
- Manage and organize the inventory and repair of AVL equipment.
- Must be flexible to work a minimum of 8 hours every Sunday and day/evening hours during the week

### Skills & Educational Requirements:

- Thorough knowledge of various production elements preferred (ETC Ion board, Yamaha CL5/CL3, various lighting, photography, audio production, stage design, etc.)
- Understanding of audio signal flow and audio system setup
- Must be capable of connecting, maintaining, and technical troubleshooting in the areas of AVL systems.
- Experience with audio/video editing systems a plus.
- Must be proficient in production infrastructure and operations.
- Must be familiar with computer applications that directly relate to work including various information systems (networking, database, etc.)
- Must be biblically sound and exhibit personal conduct that reflects positively on the integrity of the church.

- Self-motivated and able to work and make smart decisions under pressure.
- Must be able to work with and lead volunteers.
- Must be trustworthy and confidential.
- Highly creative problem solver.
- College or work-related trade school degree in the field of information technology and/or production systems.

**Organization Relationships:**

This position shall be directly accountable to the Production Director and through the Production Director to the Worship & Communications Pastor. This position will have contact with church attendees and paid staff.

**Working Conditions:**

This position is approximately 40 hours per week, typically Sunday, Tuesdays through Friday. Detail oriented, keen initiative, ability to use discernment in making decisions, and a team player. Must be able to lift 50lbs.

I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow my job description as outlined above, and if I have any questions concerning what is expected of me, I will speak with my immediate supervisor.

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**Employee's Signature**

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**Date**

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**Print Name**