

Faithbridge Church
Position Description

Position Assignment:

Title: AVL Technician
Recruited By: Worship & Communications Pastor
Staff Grade: Non-Exempt, Hourly Full-Time Staff
Accountability: Reports to the Operations Director
Ministry: Worship & Communications

Summary of Position: Responsible for supporting audio, visual, stage, and theatrical lighting for weekend services and any production events throughout the week.

Purpose: To provide high quality and excellent service, with the right heart attitude, offering audio and visual support to all ministries. In doing so the mission and vision of Faithbridge can be carried out at all times.

Additional Duties & Responsibilities:

1. Assist with Sunday worship and weekly event production
2. Provide audio, video, and lighting support for various ministries and events throughout the week
3. Manage and organize the inventory and repair of AVL equipment.
4. Assist with design and construction of stage backdrops and props
5. Program stage lighting
6. Provide presentation tech support for events
7. Must be flexible to work weekends (incl. Sunday mornings) and evenings during the week
8. This job description is not all-inclusive and can be modified verbally or in writing by employee's supervisor.

Skills and Educational Requirements:

1. Basic knowledge of various production elements (ETC Ion board, lighting, etc)
2. Basic understanding of audio design
3. Understanding of audio signal flow and audio system setup
4. Must understand hookup and maintenance of projection and video systems
5. Must be capable of technical troubleshooting in the areas of audio and projection systems
6. Must be familiar with computer applications that directly relate to work
7. Must be able to focus on task at hand
8. Self-motivated, problem solver with the ability to think of your feet and make smart decisions.
9. Must be biblically sound and exhibit personal conduct that reflects positively on the integrity of the church
10. Must be trustworthy and confidential
11. Must be a team player and have good people skills
12. Must have good discernment in making decisions
13. Some college credits preferred

Organization Relationship:

This position shall be directly accountable to the Operations Director and through the Operations Director to the Worship & Communications Pastor. This position will have contact with church attendees and paid staff.

Working Conditions:

Position is approximately 40 hours per week. Must be physically able to lift 50 lbs., and work well under pressure.

Needed Attributes:

Strong interpersonal skills, keen initiative, detail oriented, strong technical skills, ability to use discernment in making decisions, and a team player.

I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow my job description as outlined above, and if I have any questions concerning what is expected of me, I will speak with my immediate supervisor.

Employee's Signature

Date

Print Name

Ministerial Duties & Responsibilities (See Appendix pg. 3-5):

<input type="checkbox"/> Teaching, Preaching, & Leading Bible Studies	<input type="checkbox"/> Pastoral Care	<input type="checkbox"/> Determining Benevolence
<input type="checkbox"/> Writing Curriculum, Developing Bible Studies, and Creating Religious Content	<input type="checkbox"/> Evangelism & Outreach	<input type="checkbox"/> Conduction of Ceremony Services (Weddings & Funerals)
<input type="checkbox"/> Leading Prayer	<input type="checkbox"/> Biblical Leadership & Training	<input type="checkbox"/> Conduction of Baptism
<input type="checkbox"/> Ministry Guide	<input type="checkbox"/> Worship Service	<input type="checkbox"/> Conduction of Communion

Appendix: Essential Religious Duties

- **Teaching, Preaching, and Leading Bible Studies**
 - *Teaching from God's word is a spiritual gift (Romans 12:3-7; Ephesians 4:11-12) that is granted so that one can effectively communicate the truths of the Bible to others. We believe that the spiritual gift of teaching involves the analysis and proclamation of the Word of God (Romans 10:14-15), explaining the meaning, context, and application to the hearer's life (2 Timothy 4:2-5). Note: The gift of teaching can be ministered both to individuals and in group settings. Therefore, the gift of teaching applies to any individual who teaches the content of the Bible to others. Examples include: Sermons, Homilies, etc.*

- **Writing Curriculum, Developing Bible Studies, and Creating Religious Content**
 - We define Curriculum, Bible Studies, and Religious Content as any media, document, programmatic outline, testimonial video, learning lesson, or discipleship content that is scripturally-based and promotes spiritual inspiration, learning, or growth.
 - *2 Timothy 3:16-17*

- **Leading Prayer**
 - Upholding the congregation, its ministries, and the community through private and public prayer and educating, empowering and inspiring the congregation in their personal prayer lives. Prayer is led through personal intercession, within small groups, and corporately.
 - *Psalm 17:6, Isaiah 38:5, James 5:16*

- **Ministry Guide**

- The role of a Ministry Guide is to determine where an individual is in their personal discipleship and encourage them in their growth in the same manner that Paul teaches in Colossians 1:28-29—“admonishing and teaching everyone with all wisdom, so that we may present everyone fully mature in Christ.” A ministry guide must use spiritual wisdom to determine an individual’s next steps in maturity by answering the following questions: 1) Is the individual a follower of Jesus Christ? 2) Does the individual have any personal Care needs (counseling, grief share, etc)? 3) What is the next step in their spiritual maturity (Joining a Grow Group, joining a Serve Team, etc)?

Appendix: Essential Religious Duties (cont.)

- **Pastoral Care**
 - Providing and ensuring the ministerial care and support of the congregation. The ministry of pastoral care includes the use of spiritual discernment to assess needs and the application of biblical wisdom in guiding individuals to the truths of scripture. To be a “doer” of the Word (James 1:22) by exemplifying Christ’s love through action, supporting congregants seeking spiritual wisdom or in the midst of spiritual, emotional, or physical need.
 - *Acts 19:4-6, Galatians 6:2, 1 Peter 5:2-3*

- **Evangelism and Outreach**
 - Enabling the church to focus on the Great Commission (Matthew 28:19-20) by leading and equipping members to share and spread the Gospel through declaration of the Word (John 7:38-39), service, testimony, and short and long-term mission.
 - *Galatians 6:10, 1 Corinthians 3:6, 1 Peter 3:15,*

- **Biblical Leadership and Training**
 - The development of leaders is crucial to equipping the body of Christ (1 Corinthians 12:27). The purpose of biblical leadership and training is the ongoing edification and replication of disciples, having been transformed by Christ upon salvation (2 Corinthians 5:17). Spiritual training develops perspective, heart, and skills that promote Christ-likeness individually and corporately (Ephesians 4:16)
 - *Ephesians 2:20-22, 1 Thessalonians 5:11)*

- **Worship Service**
 - Establishing a worshipful environment in which congregants can experience connection with God (Hebrews 10:19-25) through reading and hearing of scripture, praise music, visual and audible media, thoughtful ordering of content, and spiritual disciplines.
 - *1 Corinthians 14:15-16, Ephesians 5:19, 1 Corinthians 16:2*

Appendix: Essential Religious Duties (cont.)

- **Determining Benevolence**
 - Jesus instructs his disciples in Matthew 25:31-40 to care for those in need (hungry, thirsty, strangers, without clothes, prisoners, sick, etc). In Acts 4:32-37, the church leaders were responsible for determining the individual needs of its congregation and providing for those needs as they saw fit. We continue to uphold this today through our “Benevolence Fund”. Therefore, it is an Essential Religious Duty to assess the needs of congregants and determine the amount of resources needed to help them overcome the various situations they are facing in their lives.

- **Conduction of Ceremony Services (weddings and funerals)**
 - The Bible preaches the Gospel of Hope, and this hope is a distinct marking found in transformed, surrendered followers of Jesus (Romans 8:24-25, Hebrews 11:1). As a shepherd of the congregation, pastoral and ministerial roles include the provision, support, care, and leadership within weddings and funerals with the intent of guiding all focus to the hope found in Jesus.
 - *Proverbs 23:18, 1 Peter 5:2-3*

- **Conduction of Baptism**
 - *Baptism is a sacrament* to be observed by the Church today, a means by which we experience God’s grace tangibly, though not a requisite for salvation. Faithbridge offers to those who have placed their faith in Christ any of three modes of water baptism which have been practiced throughout church history: immersion, pouring, and sprinkling. In addition, Faithbridge offers either infant dedication or infant baptism. *As baptism is a sacrament, it will be conducted by those who understand its significance and meaning in the Christian church.* (Matthew 28:19-20)

- **Conduction of Communion**
 - *Communion (also known as ‘The Lord’s Supper’) is a sacrament* to be observed by the Church today, a means by which we experience God’s grace tangibly, though not a requisite to salvation. Faithbridge believes that Communion is an outward sign or symbol of the broken Body and shed blood of Jesus Christ. We believe that in Communion we experience the very real presence and grace of Jesus Christ with us. *As communion is a sacrament, it will be conducted by those who understand its significance and meaning in the Christian church.* (Matthew 26:26-28; 1 Corinthians 11:23-30)